

U.S. Department of Labor

Office of Labor-Management Standards
1111 Third Avenue, Suite 605
Seattle, Washington 98101-3212
Telephone: (206)398-8099
Facsimile: (206)398-8090



July 15, 2005

Transportation Union, LU 324
Attn: Kathy Ginter, Secretary Treasurer
6218 Robe Mencil Road
Granite Falls, WA 98252

Re: ✓

Dear Ms. Ginter:

This office has recently completed an audit of Transportation Union, Local Union 324 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959, as Amended (LMRDA). As discussed during the exit interview with you on June 30, 2005, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

The CAP disclosed a violation of LMRDA Section 201(a) which requires that unions submit copies of its current constitution and bylaws with its LM report when bylaw changes are made. Local 324 amended its bylaws in 1995, but a copy of the bylaws was not filed.

Title II of the LMRDA establishes certain reporting and record keeping requirements. Section 206 requires, among other things, that adequate records be maintained for at least five years by which each receipt and disbursement of funds, as well as all account balances can be verified, explained, and clarified. As a general rule, all records used or received in the course of union business must be retained. During the audit, we found that the local does not keep cancelled checks from the credit union. We also determined that union officers failed to record the date, purpose, rate of pay, for several lost wage claims that were paid by the local. Additionally, we also learned that your financial records for 2003 have been misplaced.

We also discussed that the salary that you pay your officers and employees, does not match your by-laws. We recommended that you update for union records to correctly reflect the amount of salary that you pay to officers and employees.

I want to extend my personal appreciation for your and your entire staff's cooperation and courtesy during this compliance audit. If we can be of any assistance in the future, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Duvall".

Michael Duvall
District Director

Cc : Steven Wiley, President