

U.S. Department of Labor

Office of Labor-Management Standards
JFK Federal Building
Suite E-365
Boston, Massachusetts 02203
Telephone: (617) 624-6690 6698



April 13, 2005

Jean Dolan, Treasurer
NALC Branch 212

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Dear Ms. Dolan:

This office has recently completed an audit of the NALC Branch 212 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Compliance Act of 1959, as Amended (LMRDA). As discussed during the exit interview with you on April 12, 2005 the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

The CAP disclosed that the Branch's 12/31/2003 Labor Organization Annual Reports, LM-3 was deficient and did not meet the standards of acceptability in violations of LMRDA Section 201(b). Specifically the cash reconciliation was incorrect by \$10,000 due to the recording of a transfer as a disbursement which overstated the disbursements. Also all payments to officers were not reported in Item 24 next to the officer's name. An amended LM-3 for fiscal year ended 12/31/2003 is required to be filed to correct these deficiencies. Please send the original amended report for 12/31/2003 to my attention at the above listed address.

The CAP further disclosed that Branch 212 was not adequately bonded. The officers of the union were bonded for \$100,000 with the ⁴ bond. The bond contained a \$2,500 deductible. Section 502 of the LMRDA requires that all officers of a covered labor organization be bonded for a minimum of 10% of funds handled with no deductible. To be in compliance with Section 502 the deductible must be eliminated. Please send confirmation of the elimination to my attention.

I want to extend my personal appreciation for the cooperation and courtesy extended by you during this compliance audit. If we can be of any assistance in the future, please do not hesitate to call 617-664-6698.

Sincerely,

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Investigator