

**U.S. Department of Labor**

Employment Standards Administration  
Office of Labor-Management Standards  
Cleveland District Office  
1240 East Ninth Street  
Room 831  
Cleveland, OH 44199  
(216)357-5455 Fax: (216)357-5425



June 6, 2006

Mr. Mike Kendall, Financial Secretary  
USW  
Local 302L  
2200 Benden Dr. Ste. 2  
Wooster, OH 44691

Re: Case Number: ██████████

Dear Mr. Kendall:

This office has recently completed an audit of USW Local 302L under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with Mike Kendall, Ron Wright, and Pam Hostetler on May 10, 2006, no violations of the LMRDA were disclosed in areas of financial activity included in the CAP. This does not exhaust all possible problem areas, however, since the audit conducted was limited in scope and did not include all areas of your union's operation.

- The CAP disclosed that on its 2005 LM-3 report, Local 302L failed to include lost time reimbursements to officers and employees in Item 24 (All Officers and Disbursements to Officers). Such payments appear to have been erroneously reported in Item 54 (Other Disbursements).

Local 302L has submitted an amended 2005 LM-3 to the Cleveland District Office correcting the error involving the reporting of lost time. No further action is required.

- The CAP disclosed a violation of LMRDA Section 201(a) which requires that a union submit a copy of its revised constitution and bylaws with its LM report when constitution or bylaw changes are made. Local 302L's amended its constitution and bylaws in 2000, but a copy was not filed with its LM report for that year.

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A copy of Local 302L's constitution and bylaws has now been filed. No further action is required.

I want to extend my personal appreciation to USW Local 302L for the cooperation and courtesy extended during this compliance audit. I strongly recommend that you make sure this letter and the compliance assistance materials provided to you are passed on to future officers. If we can provide any additional assistance, please do not hesitate to call.

Sincerely,

Fred Vaudrin  
District Director

cc: Ron Wright