

U.S. Department of Labor

Employment Standards Administration
Office of Labor-Management Standards
New York District Office
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January 29, 2010

Mr. Eric Boyce, Business Manager
Mr. William Kennedy, former Business Manager
150 Main Street
Plumbers Local 24
Lodi, New Jersey 07644

LM File Number: 010-063
Case Number: [REDACTED]

Gentlemen:

This office has recently completed an audit of Plumbers Local 24 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with you on January 28, 2010, the following problem was disclosed during the CAP. The matter listed below is not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

The audit disclosed the following recordkeeping violation:

Minutes of executive board meetings could not be located. The now deceased Recording Secretary had them in his possession and were subsequently discarded by his widow. Fortunately, minutes of the membership minutes included sufficient detail - including detailed monthly financial reports - to demonstrate discussion and approval in financial matters. Since that time, a policy has been initiated so that the minutes are maintained in the union office, with members of the executive board each being given a copy. Consequently, no further action is contemplated on this issue.

I want to extend my personal appreciation to for the cooperation and courtesy extended during this compliance audit. I strongly recommend that you make sure this letter and the compliance assistance materials provided to you are passed on to future officers. If we can provide any additional assistance, please do not hesitate to call.

Sincerely,


Senior Investigator

cc: David Gerson, CPA