



November 2, 2005

Mr. Mike Brenneke  
Financial Secretary-Treasurer  
Auto Workers Local 2379  
230 West Dunklin Street, Suite 203  
Jefferson City, Missouri 65101

Dear Mr. Brenneke:

This office has recently completed an audit of Auto Workers Local 2379 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with you on October 26, 2005, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

Title II of the LMRDA establishes certain reporting and record keeping requirements. Section 206 requires, among other things, that adequate records be maintained for at least five years by which each receipt and disbursement of funds, as well as all account balances, can be verified, explained, and clarified. As a general rule, all records used or received in the course of union business must be retained.

The CAP revealed that the union failed to retain adequate documentation for several disbursements. Specifically, backup documentation for [redacted] Also, several lost time vouchers failed to specify the dates of time off and the reason for claiming lost time. Please ensure that your union officers are submitting signed vouchers that include the officer, date, number of hours lost, rate of pay, and reason for lost wages.

The CAP disclosed a violation of LMRDA Section 201(a) which requires that unions submit a copy of their current constitution and bylaws with its LM report when bylaw changes are made. The local provided a copy of the most recent bylaws during the compliance audit. No further action is necessary.

As agreed, provided that Local 2379 maintains adequate documentation for its disbursements in the future and follow the proper record keeping procedures so that all items are properly recorded, no additional action will be taken.

Local 2379's 2004 LM-3 report was determined to be deficient because your local failed to properly report your bonding as well as total amount of accounts payable. Also, the totals for receipts and disbursements were not correct. The report states that the local is bonded for \$500,000 while the certificate of bonding is for a maximum amount of \$25,000. Also, your local

owes taxes to the IRS and per capita to the International. The report does not properly show all money owed to the International.

The local failed to properly record a May deposit in the monthly totals. The money was shown on the ledger, but not calculated in the total amount. With this adjustment, the total receipts would be correct. The total disbursements for the union did not add in the outstanding checks at the end of the year. If this amount is added to the total disbursements, the correct total will be reported. You agreed to ensure that your 2005 report reflects the proper amounts in the appropriate columns. Based on your promise to properly report these amounts in the 2005 LM report, this matter is considered resolved.

I want to thank you for your cooperation and courtesy during this compliance audit. If we can be of any assistance in the future, please do not hesitate to contact me or any other representative of our office.

Sincerely,

Dennis L. Eckert  
District Director

By

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Investigator

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