

U.S. Department of Labor

Employment Standards Administration  
Office of Labor-Management Standards  
New York District Office  
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August 23, 2005

Marie Lou Algieri, President  
Communications Workers of America (CWA)  
Local Union 1153  
10 Cedar Street  
Valhalla, NY 10595

Re: 2

Dear Ms. Algieri:

This office has recently completed an audit of Communications Workers, Local 1153 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959, as Amended (LMRDA). As discussed during the exit interview with yourself, Gail Olson, Paul Cimmino, and FCC on August 23, 2005, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

Title II of the LMRDA establishes certain reporting and record keeping requirements. Section 206 requires, among other things, that adequate records be maintained for at least five years by which each receipt and disbursement of funds, as well as all account balances can be verified, explained, and clarified. As a general rule, all records used or received in the course of union business must be retained. This includes, in the case of disbursements, not only the retention of original bills, invoices, receipts, and vouchers, but also adequate additional documentation, if necessary, showing the nature of the union business requiring the disbursement, the goods or services received, and the identity of the recipients of the goods or services.

**The following reporting violations were revealed during the audit of Local Union 1153's 2003 and 2004 records:**

The CAP disclosed a violation of LMRDA Section 201 (b), because the Labor Organization Annual Report (LM-3) filed by CWA, Local 1153, for fiscal year ending September 30, 2004, was deficient in the following areas:

Lost Wages:

Lost wages were not categorized properly on the 2004 LM-3 report. Lost time must be documented in Item 24, Column E (allowances and other disbursements).

I want to extend my personal appreciation for your and your entire staff's cooperation and courtesy during this compliance audit. If we can be of any assistance in the future, please do not hesitate to call.

Sincerely,

FCC