



November 30, 2005

Mr. Tim Zobrist
Communications Workers Local 84840
3 Union Street
Pocahontas, Illinois 62275

Dear Mr. Zobrist:

This office has recently completed an audit of Communications Workers Local 84840 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with you on November 28, 2005, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

Title II of the LMRDA establishes record keeping requirements for officers of labor unions. Section 206 requires officers to maintain records that verify, clarify, and explain all receipts and disbursements activity. These records are required to be maintained for a period of five years. As a general rule, this includes all records created or received during the normal course of union business. This also includes all historical records which are reported on the annual LM report filed with OLMS which are over the five year period such as member resolutions.

During the audit of your union, it was disclosed that Local 84840 was in violation of Section 206 of the LMRDA. Local 84840 failed to maintain records for bank statements of certificates of deposits as well as various supporting documentation for disbursements. You agreed during the exit interview that you were going to maintain records in greater detail in the future; therefore, this matter is considered resolved.

I want to thank you for your cooperation and courtesy during this compliance audit. If we can be of any assistance in the future, please do not hesitate to contact me or any other representative of our office.

Sincerely,

Dennis L. Eckert
District Director

By: *700*
Investigator

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