

U.S. Department of Labor

Employment Standards Administration
Office of Labor-Management Standards
New York District Office
201 Varick Street
Room 878
New York, NY 10014
(646)264-3190 Fax: (646)264-3191



October 2, 2008

Ms. Marsha Spinowitz, President
Transport Workers AFL-CIO
Local 101
5724 2nd Avenue
Brooklyn, New York 11220

Re: Case Number: [REDACTED]

Dear Ms. Spinowitz:

This office has recently completed an audit of TWU Local 101 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with Michael Conigliaro on September 29, 2008, no violations of the LMRDA were disclosed in areas of financial activity included in the CAP. This does not exhaust all possible problem areas, however, since the audit conducted was limited in scope and did not include all areas of your union's operation.

I strongly urge TWU Local 101 to adopt clear guidelines regarding the requirements of two officer signatures on check disbursements. Our office is readily available to provide guidance to you regarding the requirements of the law as they would pertain to any policies your union might adopt. If written guidelines are adopted in the near future, I would appreciate it if you would provide a copy to this office.

I want to extend my personal appreciation to TWU Local 101 for the cooperation and courtesy extended during this compliance audit. I strongly recommend that you make sure this letter and the compliance assistance materials provided to you are passed on to future officers. If we can provide any additional assistance, please do not hesitate to call.

Sincerely,

[REDACTED]

Investigator

Ms. Marsha Spinowitz
October 2,2008
Page 2 of 2

cc: Josephine Arroyo - Financial Secretary-Treasurer